

2023-2024 RETURNING STUDENT APPLICATION AND ADMISSIONS AGREEMENT

Please submit this completed form together with the NON-REFUNDABLE Registration and Books/Testing/Class fees, as well as an updated copy of immunization records (if applicable).

K-4 students must be 4 years by September 1st & K-5 students must be 5 years old by September 1st



Discipling Future Leaders

Office Use Only

Date Application Received: _____

Notes: _____

Enrollment Fees must be submitted with the application (All fees are Non-Refundable)

Registration Fee: \$225.00 x _____ = _____

Books/Testing/Class Fee: \$225.00 x _____ = _____

Check # _____ OR Cash @ \$ _____

Date Fees Paid: _____

STUDENT INFORMATION

1. Child's Full Name: _____ Name Student prefers to be called: _____ Gender: Male Female
Place of Birth: _____ Date of Birth: _____ Current Age: _____ Grade Entering: _____
2. Child's Full Name: _____ Name Student prefers to be called: _____ Gender: Male Female
Place of Birth: _____ Date of Birth: _____ Current Age: _____ Grade Entering: _____
3. Child's Full Name: _____ Name Student prefers to be called: _____ Gender: Male Female
Place of Birth: _____ Date of Birth: _____ Current Age: _____ Grade Entering: _____
4. Child's Full Name: _____ Name Student prefers to be called: _____ Gender: Male Female
Place of Birth: _____ Date of Birth: _____ Current Age: _____ Grade Entering: _____

PARENT / GUARDIAN INFORMATION

Father's full name: _____

Mother's full name: _____

Home Address: _____

Home Address: _____

Hm Phone: (_____) _____

Hm Phone: (_____) _____

Wk Phone: (_____) _____

Wk. Phone: (_____) _____

Cell Phone: (_____) _____

Cell Phone: (_____) _____

E-Mail: _____

E-Mail: _____

Father's Occupation: _____

Mother's Occupation: _____

Employer: _____

Employer: _____

If self-employed, name of business

If self-employed, name of business

Business Address: _____

Business Address: _____

Mother's Marital Status: Married Separated Divorced Widowed Single

Father's Marital Status: Married Separated Divorced Widowed Single

Child(ren) live(s) with: Both parents Mother Father Shared Custody Guardian(s)

If the child is not living with **both** parents, who has legal custody? _____

FROM THE NEW HARVEST CHRISTIAN SCHOOL PARENT/STUDENT HANDBOOK, SECTION V, SUBSECTION C:

SCHOOL ADMISSION REQUIREMENTS FOR THE PARENTS:

- Parents of students in New Harvest Christian School should have a clear understanding of the biblical philosophy and purpose of NHCS. This understanding includes a willingness to have their child exposed to the clear teaching (not forced indoctrination) of the school's Statement of Faith in various and frequent ways within the school's program.

Parents' Initials: ____/____

- It is required that at least one parent or guardian subscribes to New Harvest Christian School's Statement of Faith by both written and oral testimony. It is also required that least one parent or guardian has a personal relationship with Jesus Christ and that the child attends church regularly with at least one parent or guardian, and that the student is being raised in a Christ-centered home.

Parents' Initials: ____/____

- Parents should be willing to cooperate with all the written policies of New Harvest Christian School. This is most important in the area of discipline and schoolwork standards, as well as active communication with the respective teacher(s) and administration.

Parents' Initials: ____/____

Will you need before or after-school care for your child? (7:00 am- 7:45 am & 3:20 – 6:00 p.m.) Yes No

If yes, approximately how many days per week? _____ Please see Extended Care Program Agreement (separate).

FAMILY CHURCH INVOLVEMENT

Name of church: _____

Church Address: _____

Pastor's Name: _____ Phone: (_____) _____

Are you members? Yes No Family attends: Regularly Occasionally Seldom Never

We have been attending the above-named church for _____ years _____ months.

POLICIES, TUITION, FEES AND FINANCIAL AGREEMENT

1. We/I understand that the school day begins at 8:10 a.m. The earliest that we/I may bring our/my child(ren) to school is 7:45 am. Children are to be brought to the "E Street" parking lot where there will be playground supervision beginning at 7:45 a.m. Children not in the classroom by 8:15 a.m. will be required to go to the school office for a tardy slip before going to the classroom.

Parents' Initials: ____/____

2. Unexcused tardies in excess of two per quarter will result in the student being required to perform 10 minutes of school service during recess or lunch break. School service will be directed by the teacher and/or Administrator and will consist of cleaning in the classroom, sweeping, picking up trash on the playground, etc. Excessive tardiness will be discussed with the parents and administration.

Parents' Initials: ____/____

3. We/I understand that our/my child(ren) will only be dismissed to the undersigned or to those persons listed on our/my child(ren)'s Emergency Card or with a note signed by the parent/guardian authorizing release to an adult that is not listed on our/my child(ren)'s Emergency Card.

Parents' Initials: ____/____

4. We/I understand that school is dismissed at 3:10 p.m. If our/my child is not picked up by 3:20 p.m., he/she will automatically be placed into Extended Care and that we/I will be charged the hourly Extended Care rate. Children may not be left unattended at any time!

Parents' Initials: ____/____

5. We/I agree to provide at least ten (10) hours of volunteer service to New Harvest Christian School (*per family*) per quarter. We understand that it is our responsibility to record those hours in a timely manner in the Volunteer Hours Recording Book maintained in the school office. **We/I further understand that if we/I have not logged 10 hours at the close of the quarter, we/I will be assessed a fine of \$45.00 for that quarter.**

Parents' Initials: ____/____

6. **Annual Tuition / Enrollment Fees and Payment Deadlines:**

- Please see the current TUITION SCHEDULE for annual fees.
- We/I understand that all enrollment fees are NON-REFUNDABLE. Enrollment fees include registration fee & materials fee. **Parents' Initials:** ____/____
- Our tuition is a yearly amount which may be paid in monthly installments due on the 1st of each month (July through May). If enrolled after August 31st, the total sum will be divided by the months remaining until May. If enrolled after the start date of the school year – tuition will be prorated as follows: Daily rate x number of school days remaining in the year. **Regardless of when a student is enrolled, the last payment is due May 1st.** You may pay a higher sum anytime during the year to bring down the monthly payment.
- Tuition payments that are 10 days late will be assessed a \$20 Late Fee. At 20 days late another \$20 Late Fee will be added. If a tuition payment becomes 30 days late the student(s) will be suspended the next school day until the account is brought up to date.
- Financial Aid: Parents may apply for financial aid in case of financial need. Restrictions apply. See the Financial Aid Policy for details.

7. **Tuition Payment Options:** All tuition payments are made through the tuition processing company, FACTS, in accordance with their terms and conditions. NHCS offers four payment options. Please check the applicable box below to indicate your payment preference:

- (1) One annual full tuition payment, which is due prior to August 1st. (FACTS charges a \$20 set-up fee for this option).
- (2) Semi-annual: Two payments – the first payment is due prior to August 1st and the second payment prior to February 1st. (FACTS charges a \$20 set-up fee for this option)
- (3) Monthly payments: 11 or 10-month plans starting in July or August. Payments are due on the 1st of each month. Final payment is May 1st. (FACTS charges a \$50 set-up fee for this option)
- (4) Monthly payments invoiced through the school office (not through FACTS). A separate invoice application must be filled out. You must show demonstrated need for this type of payment method (example- no bank account). Additionally you must agree to pay an extra 4% to cover the administration costs.

8. Checks returned by the bank for non-payment will incur any fees assessed by our bank. If more than one check is returned to NHCS within a school year, all future payments must be made in cash, money order or cashier's check.

Parents' Initials: ____/____

9. We agree to give **FOUR WEEKS NOTICE** to the school if it becomes necessary to withdraw our child(ren) from school. We further understand that the full monthly tuition will be due for any partial month that our child(ren) has attended New Harvest Christian School. **Payments made during the summer months (June-Sept) are NON-REFUNDABLE.**

Parents' Initials: ____/____

10. We agree that we have carefully read Education Code §48904 as written in part below and we/I hereby agree to its terms and conditions.

California Education Code Section 48904, Subpart (b) states:

(b) Any school district or private school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the district or private school authorized to make the demand may, after affording the pupil his or her due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto, as provided in subdivision (a).

California Education Code Section 48904.2, Subpart (a) states:

(a) Upon receiving notice that a school district has withheld the grades, diploma, or transcripts of any pupil pursuant to Section 48904, any school district to which the pupil has transferred shall likewise withhold the grades, diploma, or transcripts of the pupil as authorized by that section, until the time that it receives notice, from the district (school) that initiated the decision to withhold, that the decision has been rescinded under the terms of that section.

(b) Any school district that has decided to withhold a pupil's grades, diploma, or transcripts pursuant to Section 48904 shall, upon receiving notice that the pupil has transferred to any school district in this state, notify the parent or guardian of the pupil in writing that the decision to withhold will be enforced as specified in subdivision (a). **Parents' Initials:** ____/____

ACKNOWLEDGEMENT AND AGREEMENT

1. By signing below, we acknowledge the following:

- A. Our commitment to the authority of the Bible and our agreement with New Harvest Christian School's Statement of Faith.
- B. Our commitment, as a family, to donate a minimum of forty- (40) volunteer hours for each school year per policy stated herein.
- C. Our commitment to attend parent/teacher conferences and scheduled school meetings.
- D. Our agreement to support the teachers and to reinforce their efforts to develop self-control and appropriate social behaviors in our child.
- E. Our agreement to encourage our child to meet his/her responsibilities to their education and to assist our child in organizing and completing their homework and special project assignments and turning them in on the date required.
- F. Our agreement to support New Harvest Christian School in the administration of its philosophy and policies. We authorize the school administrator to use such disciplinary measures, as she deems wise and expedient for our child. We understand that New Harvest Christian School does not employ the use of corporal punishment in its discipline process.
- G. Our agreement that New Harvest Christian School, after reasonable efforts to assist, counsel, and discipline, has the right to dismiss any student if he/she is not able to comply with the standards of the school.
- H. Our commitment to pay our financial obligations on or before the due date in accordance with the New Harvest Christian School's tuition and fees schedule.
- I. We have read and agree to abide by the policies and procedures set forth in the NHCS Parent/Student Handbook.

We, the undersigned, agree to release and hold harmless, the school, its agents and employees from all claims, damages or other liabilities for injuries to my child which are not the result of gross negligence by this school, its agents or employees. The undersigned also agrees to indemnify the school for damages by my child(ren).

We hereby acknowledge that this Agreement shall be interpreted in accordance with the laws of the State of California.

Date

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Accepted for Enrollment:

Date

Carol Ford, School Administrator

New Harvest Christian School admits students of any race, color and national or ethnic origin subject to the rights, privileges, programs and activities generally accorded or made available to students at the school. We do not discriminate on the basis of race, color, national or ethnic origin in administration of our educational policies, admission policies, athletic or any other school administered programs.

Admission to New Harvest Christian School is based on the student's potential to benefit from this type of educational environment and whose family's beliefs and goals agree with those of New Harvest Christian School. The administration reserves the right to exclude any student whose admission would not serve the best interest of the student or the school.

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